



Nursery Admission Application Form

CHILD'S DETAILS	
Legal Surname:	Forename:
Preferred Surname: (if different)	Preferred Forename: (if different)
Middle Name(s):	Male/Female:
Date of Birth:	Home Address:
Home Phone Number:	Post Code:

PARENT/CARERS DETAILS	
PARENT/CARER 1	PARENT/CARER 2
Male/Female:	Male/Female:
Mr/Mrs/Ms/Miss/Other:	Mr/Mrs/Ms/Miss/Other:
Surname:	Surname:
Forename:	Forename:
Date of Birth:	Date of Birth:
Home Address: <small>(If different from above)</small>	Home Address: <small>(If different from above)</small>
Post Code:	Post Code:
Home Phone:	Home Phone:
Mobile:	Mobile:

Is this child registered in public care?	Yes/No
Does your child have any medical/social needs?	Yes/No
Does your child have special educational needs?	Yes/No
Does your child have any brothers/sisters at Woodlands?	Yes/No
Is your child registered at another nursery?	Yes/No

Do you have a preference of nursery session Morning/Afternoon

Although we cannot guarantee you your preferred session, we do always take your needs into consideration and try our best to fulfil them

For office use only

Birth certificate seen

By:

Date:

Earliest Intake child is eligible for

Month:

Year:

Distance from school:

DOES YOUR CHILD:

Have any special educational needs? Yes/No
 Wear glasses? Yes/No
 Need regular prescribed medication? Yes/No
 Bowel or bladder conditions Yes/No
 Serious allergies Yes/No
 Any other medical conditions Yes/No

DOES YOUR CHILD:

Have any problems with mobility? Yes/No
 Have any problems with behaviour? Yes/No
 Have any problems with hearing? Yes/No
 Have any problems with speech? Yes/No
 Have any problems with vision? Yes/No
 Have any dietary requirements? Yes/No

If you answered yes to any of the above questions, please provide details on the following page in the space provided

Signed _____ Parent/Carer Date _____

Every 3 and 4 year old is entitled to 15 hours free early years education per week during term times.

Before starting in a Reception Class, all children are entitled to three terms of part time education in a Nursery School or a Nursery Class in a Primary School.

The table below indicates when children are eligible for a part-time nursery place:

BORN BETWEEN	START DATE
1 April and 31 August	The start of the autumn term following their third birthday (September)
1 September and 31 December	The start of the spring term following their third birthday (January)
1 January and 31 March	The start of the summer term following their third birthday (April)

A place in nursery class does not guarantee a full-time place in the school's Reception class.

To Apply for a Nursery Place

To apply for a nursery place at Woodlands Academy of Learning, you will need to complete the 'Nursery Admission Application Form' and return it to the school office along with the child's Birth Certificate, for confirmation of date of birth and the child's legal name. (We do not need to keep the Birth Certificate, a copy will be taken)

More Applications than Places

If there are more applications than places available, Woodlands will admit children using the following admission criteria (in order of priority)

1. *Children in Public Care (looked after children)*
2. *Pupils who have an older sibling already in attendance at the school at the proposed time of admission*
3. *Pupils for whom a place at the school is essential on medical or social grounds as supported in writing by a medical practitioner or a social worker*
4. *Distance will be measured in a straight line from the centre point of the home address to the centre of the point of the school address using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.*

If there is an over-subscription in Criteria 2 and 3 above, priority will be given to those living closest to the school as measured in a straight line.

PLEASE NOTE: If you are refused a nursery place, there is no right of appeal as nursery education is non-statutory.