



# Woodies Breakfast & Afterschool Club

Information Pack

## Times

Breakfast Club: 7:40 – 8.40

Afterschool Club:

Session 1: 3.10/3.20 – 4.30

Session 2: 3.10/3.20 – 6pm (Arrive by 5.55pm to allow handover time)

## Cost

Breakfast Club - £4.50

Afterschool Club:

Session 1: £4.50

Session 2: £8.50

## How to book

Call /TEXT : 07525 119121

Email: [woodies@woodlands.walsall.sch.uk](mailto:woodies@woodlands.walsall.sch.uk)

Bookings need to be made by 12 noon each Thursday for the following week, last minute bookings are subject to availability. All bookings must be paid for in advance by the Friday before to allow for staffing arrangement, unfortunately if your child is booked in for a session and is unable to attend due to illness or changes in circumstances we are unable to refund the session cost.

Payments can be made via Parent Pay which is an online payment systems, please speak to Mrs Alves in the main office to set up a parent pay account.

## **Breakfast club**

- Held in the hall
- Enter KS1 green door, please ring the bell and a member of the team will come down to meet you (please be patient)
- You will need to sign your child in to breakfast club
- Breakfast is served between 7.45 and 8.15
- Cereal, Toast, drinks are available
- Children will be taken to KS2 playground at 8.40

## **Afterschool Club**

- KS1 children meet in the horse chestnut room
- KS2 Children will meet in the Sycamore Suite
- Snacks served between 3.50 and 4.20, this is an afternoon snack to keep the children going until they have their evening meal at home (Toast, Fruit. Croissants, muffins, sandwiches drinks)
- Exit via KS2 upper door (up the steps) please use the bell
- Your child will need to be signed out by an adult
- The club ends at 6pm, if you are late we will have to pay an additional salary for two members of staff who will need to stay with your child and also the site manager who would have to stay late to lock up the building, we would have to pass this costing on to parents/carers who are late to collect.

## **Lead Staff**

Mrs Tracie Alves – Extended Services Co-ordinator  
Miss Claire Chapman - Out of School Care Leader  
Mr Will Butler - Play Worker

## **Behaviour Policy**

Woodlands Academy of Learning's behaviour policy is followed at Woodies and high standards of behaviour is expected at all times, if your child chooses to not follow the expectations then a consequence will be put in place which would mirror the actions of the school day. If your child finds it difficult to follow the expectation, Woodies staff will work with parents/carers to put a support plan into place, however if your child repeatedly chooses not to follow these expectations then it will not be possible to offer them a place at Woodies.

## **Questions**

If you have any questions please contact Mrs Tracie Alves:

Call/Text: 07525 119121

Email: [woodies@woodlands.walsall.sch.uk](mailto:woodies@woodlands.walsall.sch.uk)