



2017 - 2018

## School Information

<u>Headteacher</u>	Mrs T Newton
<u>Postal Address</u>	Woodlands Academy of Learning Bloxwich Road North Short Heath WILLENHALL West Midlands WV12 5PR
<u>Type of School</u>	Academy Trust
<u>Telephone Number</u>	01922 710613
<u>Fax Number</u>	01922 496892
<u>E-mail address</u>	<a href="mailto:postbox@woodlands.walsall.sch.uk">postbox@woodlands.walsall.sch.uk</a>
<u>Website</u>	woodlands.walsall.sch.uk
<u>Chair of Governors</u>	Mr R Lawrence
<u>Address</u>	c/o Woodlands Academy of Learning

## Woodlands Mission Statement



## Woodlands Aims

To provide a caring learning environment in which all pupils achieve their full potential – academically, physically, socially and emotionally.

To this end we would aim to develop a true partnership with parents in the education of our children

**Woodlands Academy of Learning** is committed to the protection and safety of all its pupils and aims to ensure that the recruitment and human resources management procedures are in place to promote this.

# Staff Team

## **Leadership & Management Team**

Mrs T Newton – Headteacher & Safeguarding Lead  
Mrs C Macpherson – Deputy Headteacher  
Mrs L Garcha (Y2) – Assistant Head, Teacher & Maths Lead  
Mrs J Jackson (Rec)– Assistant Head, Teacher , EYFS Lead & Creative Curriculum  
Mrs V Pavey – RE Leader, Pupil Premium Lead  
Mrs S Purcell (Y3) – Teacher & Science Lead  
Mrs S Price (Y1) – Teacher & Phonics Lead  
Mrs S Dixon – SEND Lead  
Mrs J Graham – Safeguarding & Pupil & Welfare Support (PAWS)  
Mrs V Baker – Finance & Operations Manager  
Mrs A Fieldhouse – Finance & Operations Support, Procurement Manager

## **Learning Support, Pupil & Family Support Team**

Mrs A Jones – HLTA, Learning Mentor, First Aid Manager  
Mrs C Gibbons – HLTA, Learning Mentor  
Miss T Schofield – Learning Support Assistant  
Mrs H Uppal - Learning Support Assistant  
Mrs J Townsend – Learning Support Assistant & Senior Lunchtime Supervisor  
Miss A Glover - Learning Support Assistant  
Mrs K Froggatt - Learning Support Assistant  
Miss A Townsend – Learning Support Assistant  
Mrs S Peters - Learning Support Assistant, Speech & Language & Gardening Lead  
Mr E West - Learning Support Assistant  
Miss M Froggatt - Learning Support Assistant  
Mr W Butler – Learning Support Assistant  
Mrs K Siddique – Learning Support Assistant

## **Teaching Staff**

Mrs V Lippitt (Nur) – Teacher & Art Lead  
Miss L Coote (Nur) – Teaching Assistant  
Mrs L Everist (Rec) – Teacher & Music Lead  
Miss M Seal (Rec) – Teaching Assistant  
Miss L Roberts (Rec) – Teaching Assistant (First Aider)  
Miss S Harvey (Y1) – Teacher & ICT Lead  
Mrs V Lowbridge (Y1) – Teaching Assistant  
Miss S Bushell (Y2) - Teacher  
Mrs C Shepherd (Y2) – Teaching Assistant  
Mrs B Wright (Y2) - Teaching Assistant  
Mrs L Corbett (Y3) – Teacher & PSHE Lead  
Mrs S Rich (Y3) – Teacher & History Lead  
Mrs A Wilkes (Y3) – Teaching Assistant (First Aider)  
Mrs L Newton (Y4) – Teacher & PE Lead  
Miss R Gregory (Y4) - Teacher  
Mrs S Ward (Y4) – Teaching Assistant  
Miss L Martin (Y5) – Teacher  
Miss R Chapman (Y5) - Teacher  
Mrs S Clift (Y5) – Teaching Assistant  
Miss K Evans (Y6) – Teacher, Pixel & Writing Lead  
Mrs S Pitt (Y6) – Teacher, Reading & Library Lead  
Mrs M Steventon (Y6) – Teaching Assistant (First Aider)  
Mrs J Meredith (Y6) – Teaching Assistant  
Miss E Thompson – Teacher, School Council & Modern Foreign Languages Lead  
Miss P Noakes – Teacher, Outdoor Learning Lead & Forest School  
Miss E Gosling – Teacher & EAL Lead

### **School Support Staff**

Mr D Mytton – Site Manager  
Mrs H Smith – Attendance Lead  
Mrs T Alves – Extended Services Coordinator  
Mrs T Robins - Administration

### **Catering Staff, Lunchtime Supervisors & Cleaning Team**

Mrs F Mason– Head Cook  
Miss J Smith – Catering Administrator  
Mrs T Webb  
Mrs J O’Conner  
Mrs S Brown  
Mrs T Dean  
Mrs J Hodson  
Mrs D Dunn  
Mrs K Froggatt  
Miss A Glover  
Mrs G Smith  
Mr W Butler  
Miss C Chapman  
Miss S Mills  
Miss T Robins  
Mrs N Holland  
Mrs G Richards – Cleaning Supervisor & Ambiance Coordinator  
Mrs V Grant  
Miss L Keay  
Mrs S Gwilt

### **Woodies Breakfast and Afterschool Staff Team**

Mrs T Alves – Extended Services Coordinator  
Miss C Chapman – Out of School Care Lead  
Mrs K Siddique – Deputy Out of School Care Lead  
Mr W Butler  
Miss M Froggatt  
Mrs K Froggatt  
Miss S Mills

## Instrument of Government

- The name of the school is Woodlands Academy of Learning
- The school is an Academy Trust
- The name of the Governing Body is the Governing Body of Woodlands Academy of Learning
- The Governing Body consist of
  - 5 Academy Governors
  - 6 Parent Governors
  - 1 LEA Governor
  - 4 Staff Governors
  - 3 Associate Governors
- Total number of Governors 19

The School Governors act as supportive friends of the Academy and have a statutory responsibility for everything within school.

Parent Governors are in place to act as a channel for parents concerns and represent parents on the Governing Body.

Parent Governors are elected by the registered parents of the School every four years.

The current Governing Body is as follows:

Academy Governors:            Mr R. Lawrence (Chair)  
    Mrs T Pearce  
    Mr D Wills  
    Mr D Mason  
    Mrs K Glanville

LEA Governors:                Mr D Barker

Parent Governors:            Mr I Whitehouse (Vice Chair)  
    Mr R Eynon  
    Miss A Fisher  
    Mr M Reid  
    Mr E West  
    Ms N Hill

Staff Governors:                Mrs T Newton (Head Teacher)  
    Mrs J Jackson (Assistant Headteacher)  
    Mrs J Graham (Pastoral Team & Safeguarding)  
    Mrs J Meredith (Teaching Assistant)

Associate Governors:        Mrs C Macpherson (Deputy Headteacher)  
    Mrs V Baker (Business Manager)  
    Mrs L Lowe

# Holiday Dates & School Times



## **Autumn Term 2017**

4 <sup>th</sup> September 2017	Term Starts
23 <sup>rd</sup> October 2017 – 27 <sup>th</sup> October 2017	Half Term
22 <sup>nd</sup> December 2017	End of Term

## **Spring Term 2018**

8 <sup>th</sup> January 2018	Term Starts
19 <sup>th</sup> February 2018 – 23 <sup>rd</sup> February 2018	Half Term
29 <sup>th</sup> March 2018	End of term

## **Summer Term 2018**

16 <sup>th</sup> April 2018	Term Starts
28 <sup>th</sup> May 2018 – 1 <sup>st</sup> June 2018	Half Term
25 <sup>th</sup> July 2018	End of Term

## School Times

Nursery	Morning Sessions	Doors open 8.40 am 8.40 am – 11.40 am
	Afternoon Session	Doors open 12.30 pm 12.30 pm – 3.30 pm
Reception & KS1	Morning Session	Gate Opens 8.40 am 8.55 am – 12.00 pm
	Afternoon Session	1.00 pm – 3.10 pm
KS2	Morning Session	Gate Opens 8.40 am 8.55 am – 12.30 pm
	Afternoon Session	1.30 pm – 3.20 pm

## Training Days

**4<sup>th</sup> & 5<sup>th</sup> September 2017**

**30<sup>th</sup> October 2017**

**8<sup>th</sup> January 2018**

**24<sup>th</sup> July 2018**

## Bank Holidays

August bank holiday:	Monday 28 <sup>th</sup> August 2017
Boxing Day:	Tuesday 26 <sup>th</sup> December 2017
New Year's Day:	Monday 1 <sup>st</sup> January 2018
Good Friday:	Friday 30 <sup>th</sup> March 2018
Easter Monday:	Monday 2 <sup>nd</sup> April 2018
May Day:	Monday 7 <sup>th</sup> May 2018
Spring Bank Holiday:	Monday 28 <sup>th</sup> May 2018
August Bank Holiday:	Monday 27 <sup>th</sup> August 2018

## Admissions to School

The Governors have agreed to adopt the Admission Policy of the Walsall Education Borough Education Committee and the following criteria will apply for admissions in the event of the school being over-subscribed in September 2016:

- i) Children who have a brother or sister already in attendance at the school and living at the same address when the application is made
- ii) Children for whom a place at the school is essential on medical or social grounds as supported in writing by a medical practitioner or a social worker (applications will be subject to verification by the Director of Education and Community Services).
- iii) Distance between the home address and the school as measured in a straight line, with priority given to those living closest.

The total number of registered pupils for the Autumn Term, 2016 was 471.

Authorised absence for the same period was 1.84%

Unauthorised absence 1.45%

## Attendance



### Absence & Lateness

- In the event of your child being unable to attend school you will need to phone 01922 710613 BEFORE 9.00 am to inform us of your child's absence.
- If your child is not in school and you have not notified us of their absence we will contact you as early as possible to ascertain where they are, by text messaging service or telephone.
- On some occasions we may ask that you provide medical evidence i.e. prescription, doctor's appointment card, pharmacy first card, medical letter for your child's absence.
- Any unexplained absence counts as an unauthorised absence. This will be recorded on your child's record and followed up by our Woodlands Attendance Support Officer.



### Lateness

- School begins at 8.55am (8.40 AM Nursery/12.30 PM Nursery) all children should be in their classes at this time.
- Children can come onto the playgrounds at 8.40 am. They will be supervised by the duty staff.
- At 8.50 am children may enter their classrooms where their teachers will be ready to greet them.
- If your child arrives after 8.55 am they will be marked as late. If you are going to be late please give us a ring to let us know. Thank you.
- Persistent lateness, will be followed up by our Attendance Lead and Woodlands Attendance Support Officer.

### Every Lesson Counts

- If a child is late into school, they miss the important lesson of Target Time (or Busy Fingers in Early Years) at the start of the school day (8:55 – 9:10). This is the lesson that is personal to the learning of your child, they have their own personal tasks and targets. It is a time for adults to find out what your child found tricky during Maths or English the previous day and then they will have a 1:1 session to help them catch up. If your child didn't have any difficulties then they are ready for greater depth and further challenge. If your child is late – they miss their own learning!
- If your child misses a day from school they miss Maths and English lessons. Maths and English is a learning journey, each lesson connects to the next one – like building blocks. If they miss a lesson, the foundations won't be secure and the building blocks will topple. We will always endeavour to help a child catch up if they have missed a couple of days due to illness but there are some children that have frequent time off and miss substantial building blocks – this really does affect these children's progress.





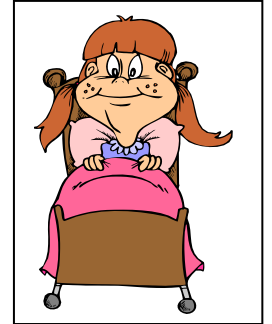
### **Leaving at the end of the day**

- Nursery children are collected from Nursery.
- Reception children are collected from the YR learning rooms which are through the gate leading from the car park to Early Years play area
- Year 1, 5 & 6 children are escorted to the inner playground via the lower corridor doors and will not leave their teacher until a parent/carer is located.
- Year 2, 3 & 4 children are escorted to the higher corridor doors via the inner corridor doors and will not leave their teacher until a parent/carer is located.
- If the parent/carer is expected, and for some reason is not there to collect a child the child will return to the school office area.
- If parents or carer know that they are delayed they should contact the school office in plenty of time.

## What to do if?

### Your child is unwell

- Generally, the best thing to do is to keep young children at home.
- Telephone the school before 9.00 am on the first day of illness.
- Sickness or diarrhoea cases should always be kept at home because tummy bugs spread quickly. Department of Health guidelines state that children should be kept off school for 48 hours following the last bout of sickness or diarrhoea and Woodlands School adheres to these guidelines.
- Ask your doctor about when children may return to school after infectious illnesses.
- Never send children to school with a temperature or earache.
- If children are taken ill or have an accident at school, we will contact you. It is very important that you leave a telephone number where you can be contacted in case of emergency.
- In no circumstances will children be allowed to leave school unaccompanied.



### Your child needs medication

Prescribed Medicines will now be administered by a volunteer, trained person. This means that if your child has been prescribed penicillin, for example, a dose during the day can be given to your child. The medicines will be kept secure in the school office and a parental consent form must be completed before any medicine is administered. It is suggested that if you request this service, then you ensure you read a copy of our Policy Document.

Long-term medical conditions, such as asthma, epilepsy, food allergies etc., will require special arrangements for medication to be given at school. Please talk to the Headteacher about special arrangements.

Inhalers will be kept in the pupil support area and dosage will be recorded and monitored.

If your child has a medical condition which requires them to use the toilet more frequently than normal (i.e. other than at break times), please let us know in writing.

### We need to evacuate the Building in case of Emergency

**In an Emergency, if we need to evacuate the building, we will meet at Holy Trinity Church Hall, Coltham Road, Willenhall**





## **School Uniform**

Woodlands Academy of learning strongly promotes school uniform to foster a sense of pride and a sense of belonging. We are very proud of our uniform that is in our school colours of grey and green. We expect shirts to be buttoned and ties to be worn. We dress for learning at Woodlands!

Uniform can be ordered and purchased from the school office. All items should be clearly marked with your child's name.

### **Autumn and Spring Term**

#### **Girls**

White shirt

School tie

Grey skirt/Pinafore (not playsuits)

Bottle green sweatshirt, pullover or cardigan

White socks/green or grey tights

Black school shoes (no heels)

Girls may wear grey trousers that are of a tailored type. Not Lycra, leggings or bootlegs.

#### **Boys**

White shirt

School tie

Grey trousers

Bottle green V neck sweatshirt or pullover

Grey socks

Black school shoes

**Nursery Children:** Should wear the above uniform but may wear a plain white polo top instead of a shirt.

### **Optional Summer Term Uniform**

(Summer Term and first half of the Autumn term)

#### **Girls**

Green and white checked/striped summer dress

Bottle green sweatshirt, pullover or cardigan

White socks

Black school shoes or traditional sandals with closed toe (no heels or strappy sandals)

## **P.E. Uniform**

- ✓ Indoor Only  
Coloured T Shirt according to house colour  
Black shorts (no lycra)  
Clean trainers or black pumps
- ✓ Outdoor (Winter Time)  
As indoor with a navy blue sweatshirt, navy blue jogging bottoms and Trainers

## **Swimming Uniform**

- ✓ Swimming trunks for the boys (no shorts)
- ✓ One piece swimming costume for the girls
- ✓ Swimming hat
- ✓ Towel

## **Art activities**

- ✓ Please provide an old shirt or apron

## **Jewellery**

- ✓ Watches may be worn by Key stage 2 pupils – preferably of an analogue type
- ✓ For Health & Safety reasons the wearing of jewellery is not permitted.
- ✓ Simple small stud earrings are the only exception to this rule
- ✓ Children are not allowed to wear any jewellery (including earrings) when undertaking sport, PE or swimming. Therefore, we ask that stud earrings are removed on swimming and PE days.
- ✓ The wearing of items for body piercing, except the ears, is not allowed.

## **Personal Presentation**

- ✓ Long hair should be tied back for activities such as PE, sport and some craft / science lessons.
- ✓ Bright hair or extensions are not appropriate for school
- ✓ Small hair jewellery (bows etc.)
- ✓ Shapes, patterns or logos cut into boy's hair aren't permissible.
- ✓ Extreme hairstyles, such as 'Mohicans' or vivid hair colours are not permissible.
- ✓ Girl's skirts need to be of a length that will be comfortable enough for them to take part in all normal primary school activities without discomfort or embarrassment.
- ✓ Children should not wear nail polish or false nails.
- ✓ No heels or wheels on shoes, no jelly shoes or trainers

## **Further Information**

### **Behaviour**

Woodlands uses the “Assertive Discipline” approach to behaviour management. All staff follow this programme and children will be praised and rewarded when they do well. Parents will be informed about poor behaviour. Our school rules are based on common sense, good manners and thoughtfulness for others, and ensure that the safety and well-being of everyone connected with the school community is of the highest priority. We have a House system at Woodlands where rewards are given for “over and above” achievements.



### **Playtimes**

Foundation Stage and Key Stage 1 and 2 all have playtime at the same time. This will be following Collective Worship in the morning on Tuesday, Wednesday, Thursday and Friday. Playtime is from 10.40 am to 10.55 am. There is a teaching member of staff on duty in each Key Stage and a Teaching Assistant to support.

### **Dinner Times**

Reception and KS1 children have their dinnertime from 12.00 to 1.00 pm. Dinnertime for KS2 is from 12.30 pm to 1.30 pm. We have a fine team of Mid-day supervisors who supervise the children whilst eating and playing at dinnertime. They record all injuries sustained and will inform parents by phone or letter should the need arise. The Mid-day Supervisors also record any incidents of poor behaviour. The Behaviour Books are passed to the Pastoral team who will follow-up recorded incidents. In extreme cases the Headteacher will contact parents by phone or letter regarding these incidents.

Also at Dinnertime our Year 6 pupils act as play leaders and monitors. Their role is to ensure that children play happily and safely and that they move around the building safely.

### **Healthy Eating**

Since September 2011 Woodlands has taken over the operation of the School Kitchen, directly employing the existing staff. Since then the standard of our meals has greatly improved and children are offered, freshly prepared healthy food daily. Pupils in FS and KS1 have fresh fruit each day and we also operate a healthy tuck shop for pupils in KS2.

We also offer pupils toast and juice at morning break time for a small charge.

## **Exclusion**

All schools are able to use the ultimate sanction of exclusion. Woodlands will follow DfE guidelines should such procedures be necessary.

## **Special Needs**

The School implements the Code of Practice for children with Special Educational Needs. These needs cover both physical and learning needs.

All staff are responsible for the early identification of children with physical, emotional or learning difficulties and for liaising with the Special Needs Co-ordinator in planning special provision to meet their needs.

We have a Link Governor for Safeguarding Children and a Special Needs Governor who ensures that children with special educational needs are supported in school.

All children, irrespective of creed, colour or physical disability, are valued and treated equally in school and given every opportunity to learn. Children who find areas of the curriculum difficult may need some extra support.

Parents are kept fully informed and their knowledge of their child plays a crucial part in the effectiveness of school based support.

The school works closely with members of the Support Services to provide for the needs of children with delayed early learning development, general learning difficulties, emotional and behavioural problems, speech, language, vision and hearing impairments.

A full copy of the school's Special Needs Policy is available at the school.

Woodlands also has a Parent Support Advisor who is available to support parents both for in school issues and out of school issues.

## **Child Protection Policy**

This school, like all other schools in Walsall, takes the protection of children very seriously. We are legally bound to report any concerns about child abuse to Social Services and also to the Police if we suspect a criminal offence may have taken place. We will always try to maintain an excellent working relationship with parents/carers over these matters but the safety of children must always be of paramount importance. Any action we take will be in line with Walsall's Area Child Protection Committee procedures.

## **Child Safeguarding Policy**

Woodlands School clearly outlines the responsibility of all adults working in school to be aware of their duty to act upon any concerns with regard to Child Safeguarding.

The School meets its responsibilities to promote and maintain a safer culture in line with the principles of The Children Act 1989, The Education Act 1996, The Education Act 2002, The Children Act 2004, The Safeguarding Vulnerable Groups Act 2006, The Education and Inspections Act 2006 and all other government guidance on the subject.



## **Security**

Access for a visitor is through the main entrance, all visitors must sign in and will be issued with a visitor badge which should be visible at all time. Mobile phones are NOT allowed to be used by visitors in school. At lunchtime, children will leave and re-enter school through the main entrance if home dinners.

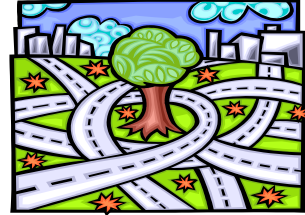
Children who need to leave the school site during the school day for appointments etc... may only do so if an adult collects them via the main entrance.



## **Road Safety**

Hunts Lane becomes very congested at the start and end of the school day.  
Please park safely:

NOT on the zig zags.  
NOT on the yellow lines  
and NOT on the path.



The police are well aware of the difficulties we have with parking and they patrol regularly.  
The safety of our children cannot be compromised by thoughtlessness!

## **Parking**

We ask that parents park sensibly and avoid parking across drive-ways, on the yellow lines and under no circumstances at the junction between Hunts Lane and Bloxwich Road North. Any motorist who causes a nuisance will have their registration number passed onto the police or traffic warden.

To avoid congestion at peak times in Hunts Lane, alternative parking can be on the car parks of Rough Wood, The British Legion and Holy Trinity Church (both of which are in Coltham Road)



## **Concerns or Complaints**

**What to do if you have a serious concern or complaint or you don't agree with an aspect of the school.**

1. See the Headteacher or Deputy Head and request details of the local education authority complaints procedure

Still not satisfied?

2. See the Headteacher again and record your concerns in writing

Still not satisfied?

3. See the Chair of Governors
4. They will see the Headteacher and report back to you or they may consult the whole Governing Body

**Our door is always open**

**You are always welcome**

**We will always listen**

### **Remember**

We can't put things right if we don't know about them.

Please don't listen to rumours. They are usually exaggerated or untrue. Come in and speak to a member of the senior leadership team. Mrs Newton, Mrs Macpherson, Mrs Garcha, Mrs Jackson or Mrs Pavey are usually available before or after school.



## **Woodlands Rewards**

At Woodlands we recognise and reward achievement through good attendance, punctuality, politeness and behaviour and have Reward systems which are detailed below.

### **Nursery and Reception**

Their reward system is self-organised and celebrated within Foundation Stage. Reception and morning nursery share their achievements in whole school worship on Monday mornings.

### **Years One to Four**

Children are rewarded through:

- Praise
- Stamps (collection of 5 stamps = 1 sticker)
- 1 page of the sticker book = Woodlands pencil which is presented in Congratulations Assembly to which parents are invited
- 2 pages of the sticker book = Woodlands Ruler (as above)
- 3 pages of the sticker book = Woodlands Pencil Case (as above)

For Exceptional behaviour or academic work, Praise Postcards are sent through the post to parents

### **Years Five and Six**

Children are rewarded through:

- Praise
- Stamps (collection of 10 stamps = 1 Diddi Dot)
- Completion of 1<sup>st</sup> side of Diddi Dot Card = Calculator, highlighters, pens, pencil case.
- Completion of whole Diddi Dot Card = USB

### **Whole School**

The new "You're a Star Award Card"

Stars are given for:

- Attending all week
- Being Punctual
- Being smartly dressed in full uniform
- Being well-behaved all week
- Being polite and well-mannered

For the first 20 stars on the "You're a Star Award Card" children chose from a selection of rewards, and then for subsequent blocks of 20 stars the children can chose another item.

### **House Point Awards**

These are presented to pupils who have made contribution to school life "over and above" and who have gone "that bit further" in their daily life at Woodlands

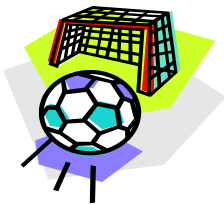


## Woodlands Academy of Learning – Some thoughts on learning

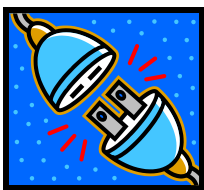
At Woodlands we place a high emphasis on learning and how we are all learners. Things you can do to help your family learn more effectively are common sense. But they are rarely talked about.



1. **Be positive and supportive.** We learn best when we feel we can take risks. As a lead learner try not to be anxious because others will follow you.



2. **Encourage planning and goal setting.** Whatever the activity give your child the “Big Picture” before starting it. For example show them the picture on the lid of the puzzle before trying to construct it. Picture what success will be like before starting a task. Talk about the task when it has been completed.



3. **Making connections** with what your child already knows. We find it easier to learn something new when we can connect it to something we already know. We need maps, lists and guides to help us make connections between things and then to see if there are any patterns to help us organise our thinking.



4. **Help your child learn by hearing, seeing and doing.** Visual learners remember what they see. Auditory learners depend on their ears and rehearse what has been said to learn over and over again. Some learners prefer to use physical movement to remember things.



5. **Regular review helps us to remember things.** Encourage your child to pause frequently in what he is doing and take time to explain what he has just learned.

*“Trying to remember important things without going over them again, is like trying to fill the bath without putting the plug in.”* – listen to your child read as often as you can, practice multiplication tables, spellings and other basic English or Mathematical skills.

**ALWAYS ensure that your child completes their home learning task and that they return it to school on time.**



## Collective Worship

There is a daily act of Collective Worship. It will last for 20 minutes and will follow broadly Christian themes. Parents do have the right to withdraw their children from Collective Worship. The children will be placed under the supervision of an adult who is not involved in Collective Worship at that time. Please contact the school and make an appointment to speak with the Headteacher should this be the case. The Collective Worship programme will be as follows:



Monday	Congratulations Assembly – whole school (9.00-9.25)
Tuesday	Whole School Collective Worship – whole school (10.20 -10.40)
Wednesday	Class Led Collective Worship (10.20 -10.40)
Thursday	Worship held in the learning rooms
Friday	Whole School – “Songs & Praise” (9.00 – 9.25)



## **RE – Religious Education**

Religious Education will take place for one hour every week. The lessons follow the Walsall RE syllabus.

Parents also have the right to withdraw their children from participating in RE Worship. Please contact the school as above.