

Monday 7th September 2020

Dear Parents and Carers,

Drop off and dismissal on Friday was much more efficient – we are getting there!

However, I'm afraid changes still lie ahead for the next couple of weeks which will affect us all in the short term. With children in Y1 to Y6 moving into their new year groups, and our new Reception and Nursery children joining the school from Monday in a transition plan that will last for a couple of weeks.

New Y1 to Y6

From Monday 7th September, our children will be in their new learning rooms with their new teachers. On Friday, they met their new teacher and walked the route from their entrance point into school to their new learning room, so they know where to go on Monday morning. This change might affect drop off in the morning as children remember where they have to go and they may feel a little nervous about moving into their new year group. Please reassure children that their new teachers are excited to be with their new class.

Now that children will be in their new year groups we need to adjust the dismissal time for a couple of year groups. (New Y1 and new Y2) The dismissal plan is at the bottom of this letter and changes are highlighted in yellow. The majority of the plan remains the same.

New Reception and Nursery

Our new Reception and Nursery children also join us for the first time on Monday and will be following a transition timetable for the next couple of weeks as they settle into Woodlands. This timetable means these two year groups will be arriving and leaving at different times during the school day as children will be in small groups to help them adjust to starting school.

- **Dropping off and collecting:** Please enter school site off Hunts Lane and follow the path through the car park. Nursery parents go to the bottom of the Nursery ramp for drop off and collection. Reception parents please go to the gate at the side of the Nursery ramp and enter the EYFS outdoor space in a queue that will loop round this area. Reception parents for collection – please stand in a space in the EYFS outdoor area.
- **Siblings dismissal:** All the sessions times will be different so this means we will not be able to dismiss these children with their siblings during transition. Please follow your transition plan for your child, which might mean you are late collecting any children from other year groups. Please do not worry, we shall keep your children safe until you are able to collect siblings.
- **Waiting in the morning:** If your child is starting their session at 9:15 and you have siblings to drop off then we shall open the KS1 playground. (at the front entrance) Once all the children have come into school you are welcome to wait in

the playground to save you going home. Please drop siblings off as normal and then leave the site until 9:00, when we can open the playground gates for you.

Other news to share

I have sad news to share in that two of our family members have left the Woodlands family for adventures new. Miss Price is a very valued member of our pastoral team but left in July to join a social care team where I am certain she will make a tremendous difference. Miss Price will be around at drop off time on Friday 11th September if you would like to say hello. Also, our wonderful Ted who cheers us all up on the gate in the morning with his huge smile and jokes is unable to return due to health reasons. Both members of staff will be very missed by us all but we wish them success and happiness, I am sure they will keep in touch.

Dogs: A polite reminder that no dogs are allowed on site, either at the front or back entrance.

It is an exciting week - I hope all our children enjoy being in their new learning rooms with their new teachers.

Mrs Newton

NEW Dismissal Plan beginning on Monday 7th September for everyone in Y1 to Y6

All changes on this plan are highlighted yellow

Parents please arrive at school at the **youngest siblings exit time**, we shall have the older siblings with your youngest child ready for you.

FRONT ENTRANCE (Off Hunts Lane)

3:00 New Y1

- **Single Y1 children exit via upper playground door**
- Older siblings and Y1 sibling exit lower playground door

3:10 New Y2

- Single Y2 children exit via upper playground door
- Older siblings and Y2 sibling exit lower playground door

3:20 New Y3

- Single Y3 children exit via upper playground door
- Older siblings and Y3 sibling exit lower playground door

BACK ENTRANCE (Off Bloxwich Road North)

3:10 All siblings in the below years exit from lower KS2 playground door

- new Y4
- new Y5
- new Y6

3:10 Y6 single children exit from upper playground Y6 door

3:20 Y4 single children exit from upper playground Y5 door

3:20 Y5 single children exit from upper playground Y6 door

All siblings will be collected from the lower door on each playground.

Please check which entrance you need to go to in order to collect your children, either the back entrance or front entrance.

Please arrive at your designated time, not earlier or later, because that will really help.

Thank you