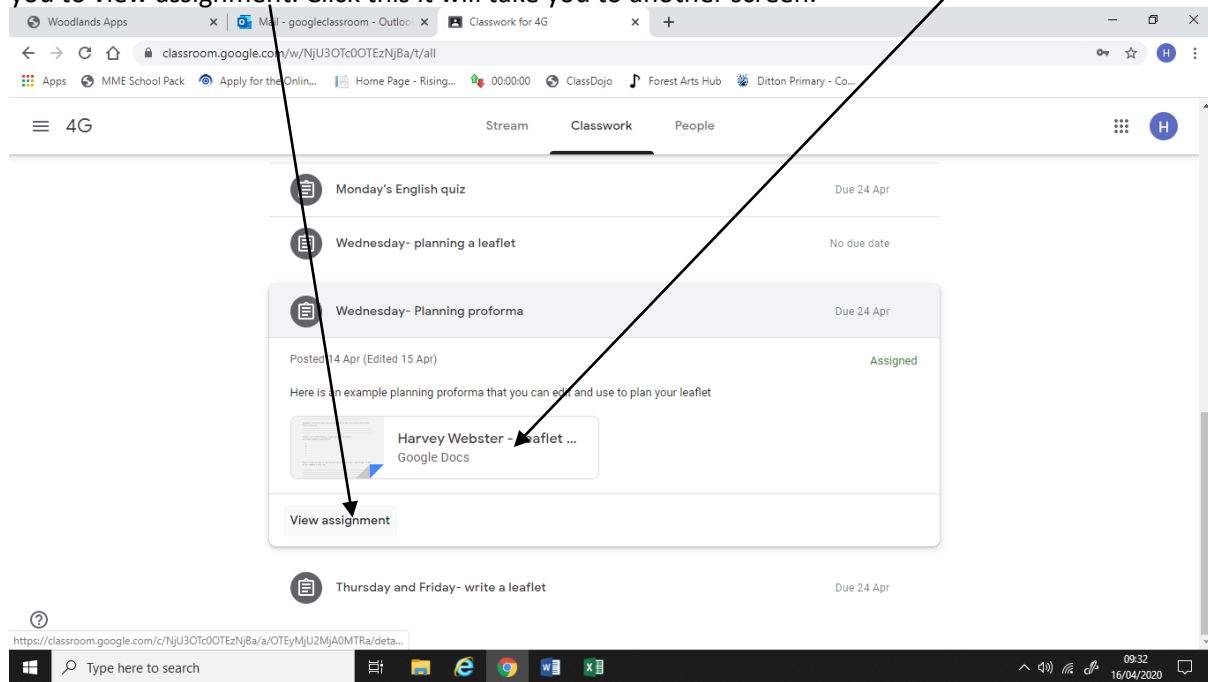


You can look at the information given by the teacher just by clicking the document attached. After looking at the task when you click on it again, (I have used one as an example here) it will then ask you to view assignment. Click this it will take you to another screen.



Once on the next screen you can see on the right hand side, you will have the option to;

- Hand in
- add/create

So after looking at the information that the teacher has given you can then create a document using Docs, Slides, Sheets or Drawing (if you want to complete it on Google classroom itself these work exactly the same as Word, PPT, Excel). Or you could do it on paper take a picture and simply upload it using the 'file' option where you would then just select it from the documents on your own computer. Alternatively, you could use Word or PowerPoint as normal (whatever is suitable for the task) save it in your documents on your computer and then upload it by selecting 'file' and find it from your documents. After uploading simply, click hand in. The teacher will then be notified and can mark the work – provided any feedback if necessary.

