



**Admissions policy and arrangements for 2022-23  
for Academy Transformation Trust  
Full stakeholder consultation  
12 October to 4 December 2020**

**Circulated by and in regard to**

**Pool Hayes Academy**

**Castle Drive  
Willenhall  
West Midlands  
WV12 4QZ**

**Academy contact: Mrs Phillipa Harris, Principal  
([p.harris@poolhayes.attrust.org.uk](mailto:p.harris@poolhayes.attrust.org.uk) , 01902 368147)**

**Consultation lead contact: Pete Bishop, Admissions consultant  
([pete.bishop@academytransformation.co.uk](mailto:pete.bishop@academytransformation.co.uk))**

## **1 Full consultation process**

Academy Transformation Trust is the 'admissions authority' for all 22 of our academies.

Every seven years, we are required to conduct a full stakeholder consultation process, even if there have not been any changes to the admissions policy.

It is a mandatory provision of the School Admissions Code and the Code of Practice that an admissions authority is required *"to consult each time it proposes to make significant changes to its admissions arrangements or every seven years."*

We are therefore required to undertake a public consultation on our Admissions policy for 2022-2023. In accordance with the School Admissions Code, the consultation period must run for a minimum of six weeks and take place between 1 October 2020 and 31 January 2021.

In this case **the consultation period will run from 12 October 2020 to 4 December 2020.**

The admissions authority must determine admission arrangements by 28 February 2021 and publish these on its website by 15 March 2021.

The draft 2022-23 Admissions Policy is available on the ATT website at <https://www.academytransformationtrust.co.uk/about-us/policies/>.

## **2 Who can be involved in the consultation?**

We invite comments from the following groups:

- parents of children between the ages of 2 and 18
- other persons in the area of each academy who have an interest in the proposed arrangements (stakeholders)
- all other admissions authorities within the local area
- the local authorities in which our academies are situated (Stoke, Staffordshire, Sandwell, Walsall, Warwickshire, Nottinghamshire, Essex, Thurrock, Norfolk and Suffolk)
- any adjoining neighbouring local authorities.

## **3 How can I submit feedback?**

Our preferred method of receiving feedback is by email.

### **In writing:**

Please email your comments regarding the proposed Academy Transformation Trust admission arrangements for 2022-3 to [pete.bishop@academytransformation.co.uk](mailto:pete.bishop@academytransformation.co.uk). If you do not have access to email, you may write to us at Unit 4 Emmanuel Court, Reddicroft, SUTTON COLDFIELD B73 6AZ.

All comments must arrive before 11.59pm on 4 December 2020.

### **By telephone:**

If you are unable to email, please contact the academy office and ask them to pass on your comments to the email address above.

### **In person:**

If there are a substantial number of comments received regarding a particular academy, local authority or a region then we may convene a public meeting.

Your views are important to us and all comments raised during the consultation process will be taken into consideration before any firm decisions are made.

#### 4 What are the changes?

##### *Possible PAN (Published Admission Number) – no changes*

There are **no** changes proposed to the PAN (published admission number) by The Trust at all of the ATT academies:

<i>Local Authority</i>	<i>Academies</i>
Essex	Mark Hall Academy, Ravens Academy, Kingsmoor Academy
Norfolk	Iceni Academy, The Nicholas Hamond Academy
Nottinghamshire	Sutton Community Academy, The Dukeries Academy
Suffolk	Mildenhall College Academy, Great Heath Academy, Beck Row Academy, Westbourne Academy
Sandwell	Bristnall Hall Academy
Stoke	Star Academy
Staffordshire	Sun Academy
Thurrock	The Hathaway Academy
Walsall	Pool Hayes Academy, Jubilee Academy, North Walsall Academy, Caldmore Academy, Phoenix Academy
Warwickshire	The Queen Elizabeth Academy

##### *Oversubscription criteria –there are changes here*

Where applications for admission exceed the number of places available the following criteria will be applied, in the order set out below.

Children with a Statement of Special Educational Needs or an Education, Health and Care Plan that specifies the school as the placement school will automatically be admitted.

Where the number of applications exceeds the number of places available at the moment the order of admission is proposed as :

1. places will be offered firstly to Looked After Children and Previously Looked After Children  
Looked After Children are children who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22 of the Children Act 1989, at the time an application for a school is made;  
Previously Looked After Children are children who were previously looked after, but ceased to be so because they were adopted (under the Adoption Act 1976 or Adoption and Children Act 2002), or became subject to a child arrangements order or special guardianship order.
2. places will be offered next to children who have siblings attending/on roll at the chosen academy at the time of admission  
'Sibling' is defined as a child who lives at the same address and has either one or both parents in common; are related by a parent's marriage; are adopted or fostered by a common parent or are related children who live at the same address, whose parents are partners).

3. places will be offered to children of permanent staff of the Trust who have been employed at the trust for 2 years or more at the time the application is made OR when a member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. places will be offered to children who attend an ATT academy (in any phase) at the time of application to join the following phase in an ATT Academy.
5. places will then be offered to children who live nearest to the school, as measured by home to school distance in a straight line. All distances will be measured using the Admissions computerised Geographical Information System as used by the local authority. Where a child lives with parents under a shared residence arrangement i.e. part of the week/year with one parent and part with another, the child's permanent home address will be where the child spends the majority of the school week.

For applicants from the same block of flats, or who live the same distance from the school, random selection by the drawing of lots is used as a final tie-breaker which will be supervised by someone independent of the school.

## 5 What are the arrangements for In-year admissions and admissions appeals?

### *In-year admissions*

In the first instance all applications for an in-year admission must be made directly to the academy of choice who will contact the respective local authority in due course. Some academies may have a Service Level Agreement with their local authority.

The addresses of all academies are shown below

	<b>In-year admissions form return address</b>
<b>Primary admission</b>	
Beck Row Primary Academy	The Street, Beck Row, BURY ST EDMUNDS IP28 8AE
Caldmore Primary Academy	Carless Street, WALSALL WS1 3RH
Great Heath Academy	Girton Close, Mildenhall, BURY ST EDMUNDS IP28 7PT
Iceni Primary Academy	Main Street, Hockwold, THETFORD IP26 4LP
Jubilee Academy	Tintern Crescent, WALSALL WS3 2SQ
Kingsmoor Academy	Ployters Road, HARLOW CM18 7PS
North Walsall Primary Academy	Derby Street, WALSALL WS2 7BH
Phoenix Academy (Special)	Odell Road, WALSALL WS3 2ED
Ravens Academy	Nayland Drive, CLACTON-ON-SEA CO16 8TZ
Star Academy Sandyford	Burnaby Road, STOKE-ON-TRENT ST6 5PT
Sun Academy	Caulden Avenue, NEWCASTLE-UNDER-LYME ST5 8JN

	<b>In-year admissions form return address</b>
<b>Secondary admissions</b>	
Bristnall Hall Academy	Bristnall Hall Lane, OLDBURY B68 9PA
Iceni Secondary Academy,	Stoke Road, Methwold, THETFORD IP26 4PE
Mark Hall Academy	First Avenue, HARLOW CM17 9LR
Mildenhall College Academy	Bury Road, Mildenhall, BURY ST EDMUNDS IP28 7HT
Pool Hayes Academy	Castle Drive, WALSALL WV12 4QZ
Sutton Community Academy	High Pavement, SUTTON-IN-ASHFIELD NG17 1EE
The Dukeries Academy	Whinney Lane, New Ollerton, NEWARK NG22 9TD
The Hathaway Academy	Hathaway Road, GRAYS RM17 5LL
The Nicholas Hamond Academy	Brandon Road, SWAFFHAM PE37 7DZ
The Queen Elizabeth Academy	Witherley Road, ATHERSTONE CV9 1LZ
Westbourne Academy	Marlow Road, IPSWICH IP1 5JN

#### *Admissions appeals*

On receiving an admissions appeal, we will commission an independent panel to hear the appeal who are all both independent of the academy and the Trust. If this is not possible the local authority will be contacted to arrange an appeal.