

Outbreak Management Plan: September 2021

Checks and Balances: Responding to COVID 19



Staying COVID Secure – Our Commitment

- We recognise the risk posed by Coronavirus (COVID-19) to our staff, pupils and their families. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment. This risk assessment should be read alongside the Woodlands COVID 19 Risk Assessment.
- We will put in place appropriate protective measures to ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our staff, pupils, parents and any visitors to the school.
- The risk assessment will be shared and staff consulted on its contents.
- We will continue to comply with all relevant Health and Safety Legislation.
- We will have regard to statutory guidance in particular the guidance issued by the Department of Education regarding school reopening and implementing protective measures in education and settings against COVID-19.
- We have regard to advice and guidance issued by Public Health England and the Government.

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COVID-19: Outbreak management

This document is an appendix to the school's main risk assessment; it should be undertaken in conjunction with the school guidance updated by the Department for Education on 19th July 2021: [Actions for schools during the coronavirus outbreak](#). It outlines how schools would operate if any of the approaches for easing and tightening of measures, including possible attendance restrictions, become necessary in their local area. This includes how they would ensure every child, pupil or student receives the quantity and quality of education and care to which they are normally entitled, whether onsite or remotely.

Assessment conducted by:	C Macpherson	Job title:	Deputy Headteacher	Covered by this assessment	Staff, pupils, parents, contractors, visitors, volunteers
Date of assessment:	September 2021	Review interval:	Termly	Date of next review:	January 2022

Significant Hazards	Persons Affected	Controls	Risk Rating	Additional Action Required	Action By & Date
Direct or Indirect transmission of COVID - 19 virus	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> The main risk assessment, detailing the prevention and response system of controls in place, continues to be reviewed as required to respond to government and Public Health advice. 			
Extremely high prevalence of COVID-19 and existing measures have failed to reduce community transmission.	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> Review the organisation of bubbles with school. If necessary, responding to government guidance, it may be necessary to limit the numbers of children in attendance within school. 			

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Asymptomatic Testing of Staff					
Extremely high prevalence of COVID-19 / variant of concern (VoC)	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> ○ Respond to government and Public Health advice when new variants of COVID 19 are prevalent in the community. More stringent self-testing may be required within the area. ○ Staff to engage in self-testing as required. 			
Face Coverings					
Extremely high prevalence of COVID-19 / variant of concern (VoC)	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> ○ Use of face coverings to be used around school in shared areas unless staff/visitors are exempt. ○ Staff who cross bubbles to wear coverings within all teaching areas and shared areas. Organisation to be decided with reference to Public Health and Government guidance. ○ Face visors or shields will only be worn where they have been identified as appropriate following risk assessment and will be thoroughly cleaned between uses. 			
Woodies Breakfast and After School Care					
Extremely high prevalence of COVID-19 / variant of concern (VoC)	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> ○ Woodies to continue with organisation as required, with consideration to minimising crossing of bubbles and robust contact record keeping to enable easy identification of children/staff/visitors who may need to isolate. ○ If attendance restrictions are needed, vulnerable children will be allowed to attend. For all other children, parents and carers will only be allowed to access Woodies for a limited set of essential purposes, such as to allow them to go to or seek work, attend a medical appointment, or undertake education or training. 			
Educational Visits					
Extremely high prevalence of COVID-19 / variant of concern (VoC)	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> ○ Any attendance restrictions will be considered and included on the visit risk assessment. ○ Careful consideration will be given by SLT, as to whether the visit is considered safe and appropriate to go ahead. ○ Only children who attend the setting can attend the visit. ○ Health and Safety Guidance and advice from Elite will be sought were necessary when planning an educational visit. 			

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Clinically Extremely Vulnerable					
Extremely high prevalence of COVID-19 / variant of concern (VoC)	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> ○ Clinically vulnerable members of the school community do not need to shield (Guidance from 1st April 2021). School will review as required based on government guidance. Shielding will only be considered when government guidance requires it. ○ Where prevalence of COVID 19 becomes extremely high, then shielding as well as other measures will be considered to address the risk to those on the Shielding Persons List (SPL). 			
Educational Workforce					
Extremely high prevalence of COVID-19 / variant of concern (VoC)	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> ○ Systems of controls should continue to be adhered to, as set out on the school's COVID 19 risk assessment. ○ Systems will be explained to staff and reasons why these systems are in place. Staff will be consulted on the risk assessment measures. ○ Government guidance on the extremely clinically vulnerable will be considered. ○ Where there are reduced numbers of children on site due to government guidance, the need for staff to work from home and for children to engage in remote learning will be considered and put into place as required. ○ Work life balance of staff will be considered by SLT in all eventualities, including remote learning. 			
Remote Education					
Extremely high prevalence of COVID-19 / variant of concern (VoC)	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> ○ Remote learning will be provided for those who are required to isolate. ○ Consult remote Learning Policy for details. 			
Other Measures					
Extremely high prevalence of COVID-19 / variant of concern (VoC)	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> ○ Events during school time may need to be postponed or adapted as required, to fit in with COVID 19 systems. Such events may include: Parent consultation evenings, residential visits, open evenings, performances and transition days. 			

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Safeguarding					
Extremely high prevalence of COVID-19 / variant of concern (VoC)	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> ○ Safeguarding KCSIE and other safeguarding documents will be followed in any COVID 19 eventuality within school. ○ Specific safeguarding procedures will be followed in the event of self-isolation of individuals and groups, including safe and well checks (see interim COVID 19 Safeguarding policy). ○ Interim safeguarding policy will be reviewed as required, following government and Public Health Guidance. ○ Interim Safeguarding Policy will be shared with all staff. 			
Vulnerable Children					
Extremely high prevalence of COVID-19 / variant of concern (VoC)	Staff, pupils, parents and visitors.	<ul style="list-style-type: none"> ○ Attendance monitoring ensures that Safe and Well checks are carried out regularly for all children who are self-isolating or who are not attending school. Any concerns will be explored with parents/carers. ○ Attendance concerns will be explored with parents/carers to encourage attendance. ○ Appropriate remote learning will be provided for those who are unable to attend school – see remote learning policy. ○ Monitor engagement with remote learning and provide support as required. ○ Ensure consultation with government and Public Health guidance. 			

Date reviewed	Amendments made	Reviewed by	Next review

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