



Woodies Breakfast & Afterschool Club

Information Pack

Breakfast club

- Held in the hall
- Enter KS1 green door, please ring the bell and a member of the team will come down to meet you (please be patient)
- You will need to sign your child in to breakfast club
- Breakfast is served between 7.45 and 8.15
- Cereal, Toast, drinks are available
- Children will be taken to KS2 playground at 8.40

Afterschool Club

- KS1 & KS2 children meet in the horse chestnut room
- Snacks served between 3.50 and 4.20, this is an afternoon snack to keep the children going until they have their evening meal at home.
- Exit via KS1 upper door (up the steps) please use the bell
- Your child will need to be signed out by an adult
- The club ends at 5.55pm , if you are late we will have to pay an additional salary for two members of staff who will need to stay with your child and also the site manager who would have to stay late to lock up the building, we would have to pass this costing on to parents/carers who are late to collect.

Lead Staff

Mrs Tracie Alves – Extended Services Co-ordinator

Miss Megan Froggatt – Afterschool Club Leader

Mrs Sharon Mills - Breakfast Club Leader

Behaviour Policy

Woodlands Academy of Learning's behaviour policy is followed at Woodies and high standards of behaviour is expected at all times, if you child chooses to not follow the expectations then a consequence will be put in place which would mirror the actions of the school day. If your child finds it difficult to follow the expectation, Woodies staff will work with parents/carers to put a support plan into place, however if your child repeatedly chooses not to follow these expectations then it will not be possible to offer them a place at Woodies.

Questions

If you have any questions please contact Mrs Tracie Alves:

Call/Text: 07525 119121

Email: woodies@woodlands.walsall.sch.uk

Note any changes to your booking during the week please could you contact Mrs Tracie Alves.

Times

Breakfast Club: 7:30 – 8.40

Afterschool Club:

Session 1: 3.10/3.20 – 4.30

Session 2: 3.10/3.20 – 5.55pm (Arrive by 5.50pm to allow handover time)

Cost

Breakfast Club - £4.50

Afterschool Club:

Session 1: £4.50

Session 2: £8.50

How to book

Bookings need to be made by **12 noon each Thursday** for the following week, last minute bookings are subject to availability. Any cancellations must be made via Mrs T Alves, which needs to be 48hrs prior to the session booked, unfortunately if your child is booked in for a session and is unable to attend due to illness or changes in circumstances we are unable to refund the session cost.

All bookings are too booked via your child's Scopay account.